

20 September 2004

To whom it may concern,

It is with great pleasure that I write this letter of recommendation for Jeremy Whittaker. I have been working with Jeremy for the past six months, and during that time he has proven himself to be a valuable member of the contract team that serves my school district. As the network administrator for the Douglas Unified School District, it is my responsibility to ensure that all of the systems, servers, and networks are functional. Jeremy has been a significant asset in helping me accomplish this.

As a Systems Engineer for Darcomm Network Solutions, Jeremy is periodically assigned contact-based duties at the school district. He is sent down on an as-needed basis and is also available for technical support and engineering remotely via telephone and email. During the time he has spent working with me, he has built enterprise-class Dell servers, configured disk arrays, and installed operating systems and application software. Jeremy is an expert in Microsoft products, including Windows 2000 and 2003 Server. He has helped us diagnose and repair Active Directory problems, domain controller synchronization problems, email problems related to Exchange, DNS and WINS issues, and more. He has also configured DLT-based data backup routines for our mission critical servers, and played the primary roll in helping us install and configure network-based courseware platforms at schools. His knowledge of Microsoft products, server-related issues, networking, and technology in general is advanced and far-reaching. I rely on Jeremy for all of the server configuring that my department doesn't handle itself.

In addition to being extremely knowledgeable Jeremy is also a pleasure to work with. He is very intelligent and driven yet has a good sense of humor (traits I feel are crucial to being successful in any computer-related profession). When tasks are assigned to him, Jeremy's work ethic shines as he focuses all of his efforts on getting the job done – and well. He does not waste time, nor does he need to be supervised. He is a very hard worker and makes it a point to keep me informed of his progress regularly.

I would not hesitate for a moment to recommend Jeremy for any job that requires advanced knowledge of computers, enterprise-class servers, networks, and Microsoft products in general. He is very talented and extremely bright, quickly learning anything he needed to in order to help my district with technology. It would be difficult to find an engineer to replace Jeremy should he find an opportunity with another company. Despite this I can summarize my thoughts regarding Jeremy in three words: hire him immediately!

Please do not hesitate to contact me at any time should you have any additional questions.

Sincerely,

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